

UBuildABook Yearbook Contract

MAIL TO: UBuildABook; 3075 E. Thousand Oaks Blvd, Thousand Oaks, CA 91362
EMAIL TO: yearbooks@ubuildabook.com | FAX TO: 805.383.0431 | PHONE: 855.YRBOOKS (855.972.6657)



School/Organization Name			Date		
Primary Contact Name		Email Address		Desired Delivery Date	
Day Phone		Cell Phone		Last Day of School	
Billing Address			Shipping Address		
School/Organization Name			Use Billing Address		
Contact Name			School/Organization Name		
Street Address			Contact Name		
City State Zip Code			Street Address		
Day Phone Cell Phone			City State Zip Code		
Email:			Day Phone Cell Phone		
Email:			Email:		

Order Specifications

Cover Type		Lamination Type	
Hard Cover		Gloss Laminate	
Soft Cover		Matte Laminate	
Saddle Stitch		Soft Touch Laminate (Silk Matte)	
Paper Type		None (Saddle Stitch Only)	
Standard Glossy Paper (80# Gloss)		Proof Type	
Standard Matte Paper (70# Matte)		eProof (Standard)	
Premium Glossy Paper (100# Gloss)		Bound Proof	
Premium Matte Paper (100# Matte)		UnBound Proof	
Premium Silk Paper (100# Semi-Gloss)		Additional Options	
Software		Personalization	
Photobook (Free)		Printed/Colored Endsheets	
Yearbook Pro Online		Foil Cover	
Other		Year in Review	
		Other	

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Pricing Information

Number of Color Pages:	Number of Black & White Pages:	Total Number of Pages:		
		Hard Cover	Soft Cover	Total
1. Number of Books:				
2. Price Per Book:				
3. Subtotal (# of Books x Price per Book):				
4. Sales Tax (for California Only - Line 3 x 7.25%):			Check for CA	
5. Software License Fee:				
6. Additional Options:				
7. Grand Total (Line 3 + Line 4 + Line 5 + Line 6):				

Payment Information

check credit
 card

- a) Deposit Due at Contract Signing (to guarantee price and delivery date)*
- b) Deposit for Yearbook Software License (from pricing line 5)
- c) Total Deposit Due
2. 50% of Grand Total (less deposit) due when submitting files for cover
3. 50% of Grand Total due upon proof approval (before printing starts)
4. Shipping Charges due upon proof approval

Credit Card Authorization (if applicable)

Card Type	Credit Card Number	Name on Card		
<input type="checkbox"/> Visa <input type="checkbox"/> Master Card <input type="checkbox"/> Discover <input type="checkbox"/> AMEX	Security Code	Exp. Date	Use Billing Address	
Signature:			Street Address	
			City	State Zip Code
Notes				

I agree to UBuildABook, LLC terms and conditions and authorize UBuildABook, LLC to provide yearbook publishing services.

Name of Authorized Person (Please Print)

Signature

Date

*Guaranteed price is based on the specific number of books, color pages, black and white pages, and cover type. Guaranteed delivery date is based on UBuildABook receiving your cover files 60 days before desired delivery date, inside pages at least 40 days before desired delivery date and proof books being approved within 3 days of receipt.